

MENSTON PARISH COUNCIL ANNUAL PARISH COUNCIL MEETING

Thursday 27th May 2021 at 7.10pm

MINUTES

Present: Councillors Peter Finlay (Chairman), Gordon Metcalfe, Philip Moore, Jamie Needle, Dale Smith and Goodith White

Clerk: Catriona Hanson

2021/086 Election of the Chairman of Menston Parish Council for 2021-22

RESOLVED that Councillor Finlay be elected as Chairman of the Parish Council for 2021-22

Proposed: Councillor Metcalfe

Seconded: Councillor Goodith White

2021/087 Declaration of acceptance of office

Councillor Finlay read and signed the declaration of acceptance of office

2021/088 Election of the Vice Chairman of Menston Parish Council for 2021-22

RESOLVED that Councillor Moore be elected as Vice Chairman of the Parish Council for 2021-22

Proposed: Councillor Goodith White

Seconded: Councillor Needle

2021/089 Election of the Chairman of the Planning Committee for 2021-22

RESOLVED that Councillor Metcalfe be elected as Chairman of the Planning Committee for 2021-22

Proposed: Councillor Finlay

Seconded: Councillor Smith

2021/090 Election of the Vice Chairman of the Planning Committee for 2021-22

RESOLVED that Councillor Moore be elected as Vice Chairman of the Planning Committee 2021-22

Proposed: Councillor Finlay

Seconded: Councillor Goodith White

2021/091 Introduction and welcome from the Chairman

Councillor Finlay welcomed everyone to the meeting.

2021/092 To receive any apologies for absence

Apologies for absence were received and accepted from Councillor Jo White.

2021/093 To receive any disclosures of interest and requests for dispensation

The following disclosures of interest were noted:

Councillor Metcalfe – member of Menston Cricket Club and the Fairfax Club

Councillor Moore – member of Menston Action Group

Councillor Finlay – governor at Menston Primary School, member of Kirklands (Menston) Trust, Menston Library committee and the Scout and Guide Association

Councillor Smith - governor at Menston Primary School, member of Kirklands (Menston)

Trust, Menston Library committee, Fairfax Club, Menston Cricket Club and Climate Action

Menston owner of a plot of land to be discussed during the meeting and also a District

Councillor

Councillor Needle – member of Climate Action Menston
Councillor Goodith White - member of Climate Action Menston

2021/094 Public participation

Four members of the public were present at the meeting.

Hannah Bayston spoke to the Parish Council about her suggestion for improving the facilities and planting in the Derry Lane play area. She agreed to forward a list of suggestions provided by local parents and Councillor Finlay advised the meeting that he would be in discussion with Gill Bennison from Bradford Council about possible sources of funding.

Francesca Bridgewater spoke to the Parish Council about the newly formed Menston Area Nature Trust and explained that she intends to apply for a Parish Council grant on the group's behalf.

Alan Elsegood advised the meeting that he has arranged a meeting in Menston on 25th June with the Chief Executive of Leeds Bradford Airport to check the details of aeroplanes overflying Menston (if flights have resumed by this date). It was agreed to invite Marilyn Banister in her capacity Menston Parish Council representative on the Airport Consultative Committee and Councillor Finlay agreed to forward Bob Felstead's contact details to Mrs Banister.

Cheryl Thornton spoke in support of an application for a grant or loan from the Parish Council to fund a village get-together on 17th July to mark the end of the coronavirus. Cheryl Thornton explained that she is working under the auspices of the Menston Community Association. Although Jonathan Gadd, the chairman, had sent a supporting email to Councillor Moore it was noted that a formal proposal had yet to be agreed by the Community Association Committee. It was agreed to place this matter on the table until the June meeting of the Parish Council.

2021/095 Minutes of the previous meeting and update on matters arising

RESOLVED: to accept the minutes of the Parish Council meeting on 29th April 2021 as a true and accurate record.

Proposed: Councillor Goodith White

Seconded: Councillor Metcalfe

Councillor Finlay advised the meeting that he has asked Streetscape to send some information about the resistance on the fitness trail equipment.

It was noted that the proposed 20mph speed limit on Hawksworth Drive had not been brought into action by Bradford Council. Since the supply of lorries using this route has now declined it was agreed to discharge the item from the agenda.

2021/096 Finance

RESOLVED: to agree to the following proposals:

- £2,835 (plus VAT) and a monthly maintenance fee of £10 – Dark White to develop a replacement website
- £1,950 (plus VAT) – Streetscape to develop a proposal for a traffic management scheme outside Menston Primary School
- £1,183 – village newsletter printing costs – SmallPrint
- Salaries bill

Proposed: Councillor Goodith White

Seconded: Councillor Needle

2021/097 Parish Council accounts 2020/21

Councillor Finlay gave an update on the Parish Council accounts 2020/21 and explained that the annual return still awaits the signature of the Internal Auditor.

RESOLVED: to adopt the Annual Governance statement

Proposed: Councillor Finlay

2021/098 Wharfedale Greenway

The Parish Council agreed to Sustrans submitting a form to Bradford Council asking for pre-planning advice for the Menston section of the Wharfedale Greenway.

2021/099 Consideration of key CCTV coverage in the village to better identify criminality

There had been no response from Bradford Council and so Councillor Finlay offered to contact Nigel Cawthorne and Paula Truman for advice.

2021/100 Land for sale

Councillor Smith advised the meeting that he is waiting for Listers to provide a valuation for the land.

2021/101 Assets of Community Value

Councillors Needle advised the meeting that the Malt Shovel is currently being refurbished.

2021/102 Fitness trail

It was agreed to discharge this item from the agenda.

2021/103 Safe pedestrian crossing

A meeting had taken place on 27 May attended by Streetscape, Iain Jones (Headteacher at Menston Primary School), Marilyn Banister, Councillors Finlay and Metcalfe.

Following a discussion about the proposal Councillor Needle offered to contact Streetscape and convey the Parish Council's concerns about the work completed to date.

2021/104 Butterfield Park gates

Councillor Jo White had advised the Clerk that the new gates should be installed in the next few weeks. Councillor Metcalfe agreed to contact the contractor for an update.

2021/105 To consider appointing a village caretaker

After some discussion it was agreed that the Parish Council may like to consider appointing an alternative to a village caretaker. Bradford Council had advised the Parish Council that they would support the proposal for the Parish Council to fund a programme of gully clearance. It was agreed that the Parish Council should obtain three quotes and appoint a contractor before September.

2021/106 Chairman's remarks and correspondence

None.

2021/107 Agenda items for the next meeting

MCA grant application for Coronavirus get-together.

2021/108 Items to be considered in closed session

The Parish Council discussed a local issue.

2021/109 Date of next meeting

The next meeting will be held on Thursday 24th June 2021 at 7.00pm.
There was no further business and the meeting closed at 8.30pm