

MENSTON PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 20th August 2020 at 7.00pm

MINUTES

Present: Councillors Peter Finlay (Chairman), Gordon Metcalfe, Philip Moore, Jamie Needle and Dale Smith

Clerk: Catriona Hanson

2020/129 Introduction and welcome from the Chairman

Councillor Finlay welcomed everyone to the meeting.

2020/130 To receive any apologies for absence

Apologies for absence were received and accepted from Councillors Goodith White and Jo White.

2020/131 To receive any disclosures of interest and requests for dispensation

The following disclosures of interest were noted:

Councillors Finlay and Smith – Governors at Menston Primary School and Trustees at the Kirklands (Menston) Trust

Councillors Needle and Smith – members of Climate Action Menston

2020/132 Public participation

One member of the public was present at the meeting.

2020/133 Minutes of the previous meeting and update on matters arising

RESOLVED: to accept the minutes of the Parish Council meeting on 30th July 2020 as a true and accurate record. It was agreed that a copy of the minutes would be signed at a subsequent meeting.

Proposed: Councillor Finlay

Councillor Finlay confirmed that copy correspondence relating to The Malt Shovel has been forwarded to the Landlord of The Malt Shovel.

A bouquet of flowers has been sent to Cathy Tully to thank her for her managing the village website and a thank you card has been received from Mrs Tully.

The Clerk has confirmed that the legislation relating to the purchase of Assets of Community Value does not include the requirement for Parish Councils to achieve the General Power of Competence.

Village Caretaker – Councillors Finlay and Needle agreed to arrange a meeting to discuss this.

Councillor Finlay is awaiting information about community defibrillators and has a contact who is a first aid trainer and is able to check with the defibrillators have been discharged.

Councillor Finlay has included a request in his article in the village newsletter for a replacement representative on the Leeds Bradford Airport Consultative Committee. The article has also included a request for a new Neighbourhood Watch co-ordinator.

Councillor Smith has circulated copies of the Village Design Statement to new Parish Councillors and the Clerk, for their information.

2020/134 Updates from the Menston Community Association and Menston in Bloom

Menston Community Association: There was no update from Menston Community Association.

Menston in Bloom: Menston in Bloom has only been able to provide a limited service due to the current restrictions.

Kirklands (Menston) Trust: The library has reopened on a part-time basis with books being exchanged in the foyer.

Climate Action Menston: Marilyn Banister presented a grant application for £3,000 from Climate Action Menston.

After some discussion it was agreed that it would be helpful to receive some advice from a local highways engineer and so Councillor Metcalfe agreed to contact Peter Dickinson to ask if he would be willing to meet with the Parish Council, representatives of Climate Action Menston and Simon D'Vali. Councillor Metcalfe also agreed to circulate copies of previous highways schemes to everyone. It was agreed to leave the grant application on the table with the provision that this can be reinstated if necessary.

2020/135 Finance

Councillor Finlay advised the meeting that any monies received at Menston Library have been paid into the Parish Council's bank account. This now totals around £2,000. This money has been used to pay for the purchase of PPE and cloth bags which are now being used for the collection and return of library books and totals around £300.

2020/136 Leeds Bradford Airport update

There is no update.

2020/137 Consideration of key CCTV coverage in the village to better identify criminality

Councillor Finlay advised the meeting that he is now waiting for a meeting with Sgt Hudson. He intends to contact Paula Truman – the Bradford Council ward office for Wharfedale and suggest a resumption of the Ward Officer Team meetings

2020/138 Assets of Community Value

Councillors Metcalfe, Needle and Smith have already met to discuss The Malt Shovel. It was agreed that Councillor Needle would contact Schofield Sweeney to ask for legal advice and would call a meeting of all interested parties.

2020/139 Fitness trail update

Menston Community Association has accepted the proposal to install the fitness trail near the play equipment and Councillor Jo White has approached Bradford Council about refurbishing the children's play equipment.

The Clerk was asked to contact Bradford Parks Department and request that they repair or replace the broken fence panels surrounding the children's play area which are a health and safety issue.

2020/140 New entrance and footpath in Menston Park

The Parish Council is still waiting for quotes and Councillor Metcalfe agreed to approach some potential contractors.

2020/141 Safe pedestrian crossing

The Parish Council is waiting for a site meeting with Simon D'Vali and Fara Baghban from Bradford Council's Highways Department to discuss the proposed pedestrian crossing and to raise the Parish Council's concerns about construction traffic for the proposed Derry Hill development.

2020/142 Butterfield Park gates

A design for the replacement gates has now been circulated and Councillor Jo White and her husband have agreed to provide a paving slab for the top of one of the gateposts. Councillor Metcalfe agreed to attend the arranged site meeting with Bradford Parks Department on 25th August.

2020/143 To consider appointing a village caretaker

Councillors Finlay and Needle agreed to arrange a meeting to discuss the appointment of a village caretaker.

2020/144 Neighbourhood Watch

Councillor Finlay has now included a request for a replacement co-ordinator in the next edition of the village newsletter.

Councillor Finlay has received recent reports of doorstep sellers using intimidating tactics and it was suggested that the whole village could become a Call Calling Control Zone. Councillor Finlay agreed to contact West Yorkshire Trading Standards for advice.

2020/145 To consider compiling and printing a new book of local walks

There was no update.

2020/146 Chairman's remarks and correspondence

Councillor Finlay has received an email from a resident at Meadowcroft complaining about lorries delivering supplies to the Bingley Road site trying to access the site from Meadowcroft rather than the Bingley Road entrance. The Clerk was asked to write to the development company asking them to install 'No access to construction vehicles' signs at the entrances to Hawksworth Drive and Meadowcroft.

Councillor Finlay advised the meeting that the traditional Remembrance Day service on 11th November will probably have a limited number of participants. It was, however, agreed that Councillor Finlay should be authorised to progress this matter.

2020/147 Agenda items for the next meeting

None.

2020/148 Closed session

None.

2020/149 Date of next meeting

The next Parish Council meeting will be held on Thursday 24th September 2020 at 7.00pm. There was no further business and the meeting closed at 8.15pm