

MENSTON PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 25th June 2020 at 7.45pm

MINUTES

Present: Councillors Peter Finlay (Chairman), Philip Moore (Vice Chairman), Gordon Metcalfe, Jamie Needle, Dale Smith (until 8.45), Goodith White and Jo White

Clerk: Catriona Hanson

2020/084 Introduction and welcome from the Chairman

Councillor Finlay welcomed everyone to the meeting.

2020/085 To receive any apologies for absence

None.

2020/086 To receive any disclosures of interest and requests for dispensation

The following disclosures of interest were noted:

Councillors Finlay and Smith – Governors at Menston Primary School

Councillors Needle, Smith and Goodith White – members of Climate Action Menston

Councillor Moore – member of Menston Action Group and resident of Hawksworth Drive

2020/087 To receive an update about the village response to the Covid 19 pandemic

It was agreed to retire this item from future agendas.

2020/088 Public participation

None.

2020/089 Minutes of the previous meeting

RESOLVED: to accept the minutes of the Parish Council meeting on 21st May 2020 as a true and accurate record. It was agreed that a copy of the minutes would be signed at a subsequent meeting.

Proposed: Councillor Finlay

2020/090 Updates from the Menston Community Association and Menston in Bloom

Menston Community Association: The latest newsletter from Menston Parish Council and Menston Community Association has been distributed. The next edition will be produced in September. Jon Gadd has advised the Parish Council that Cathy Tully has now stepped down as editor of the website and that he would be taking over as editor. It was agreed that the Parish Council would acknowledge Mrs Tully's contribution to the smooth running of the website with a small gift.

Menston in Bloom: Menston in Bloom has encountered some problems obtaining sufficient bedding plants for displays in the village. It was agreed that the Parish Council would offer any support in the future.

Following a discussion about any possible future planting schemes in Menston Park it was agreed that Councillor Finlay would contact Gemma Kelmanson about becoming part of a joint working party for Menston Park.

Kirklands (Menston) Trust: Kirklands is due to reopen on 4th July. The Trust is looking at possible concerns caused by the age profiles of some of the user groups.

There was a discussion about safe future meetings of Menston Parish Council and it was agreed that it may be possible to hold future meetings in the Main Hall where social distancing can be practised.

It is also likely that some future meetings of the Kirklands (Menston) Trust may take place in the Main Hall. David Palmer from Climate Action Menston had intended to give a presentation about solar panels at the next meeting of the Trust – which will still take place by video conferencing. Councillor Needle agreed to contact Mr Palmer to suggest that he may prefer to give the presentation at a future meeting in the Main Hall.

2020/091 Finance

The Parish Council

RESOLVED to note the following payment:

£8,500 legal costs

Proposed: Councillor Finlay

Agreed unanimously

The following invoices have been received:

A salary invoice

An invoice for office costs from September 2019 to March 2020 from the Clerk (£208)

RESOLVED to pay these invoices

Proposed: Councillor Finlay

Agreed unanimously

2020/092 Community Infrastructure Levy Funds

It was agreed to retire this item from future agendas.

2020/093 Leeds Bradford Airport update

It was noted that the Parish Council's response to this application (20/02559/FU) was submitted online

2020/094 Consideration of key CCTV coverage in the village to better identify criminality

Councillor Finlay advised the meeting that he is now waiting for Sgt Hudson to identify the most appropriate locations for CCTV in the village.

2020/095 Assets of Community Value

It was agreed that the Clerk would contact Bradford Council's Asset Management and ask for a progress report about the Parish Council taking over Menston Park, Butterworth Park and other areas of green space in the village.

The Parish Council has been notified that Punch Taverns intend to sell the Malt Shovel in Menston. The Clerk agreed to circulate a briefing note and legal topic note about Assets of Community Value.

2020/096 Fitness trail update

Councillor Jo White advised the meeting that work on the fitness trail has been temporarily halted due to the lockdown.

2020/097 Safe pedestrian crossing

After some discussion it was

RESOLVED that Councillor Metcalfe, in his capacity as Chairman of the Planning Committee, would write to Simon D'Vali about setting up a meeting with him and Councillor Needle to discuss the proposed pedestrian crossing.

2020/098 Butterfield Park gates

It was agreed that the Clerk would contact Bradford Council to check on wheelchair and mower access. Councillor Jo White has already obtained a quote for a replacement gate and she suggested obtaining a new quote for two gates with a drop latch.

2020/099 To consider appointing a village caretaker

There was a discussion about the proposed appointment of a village caretaker. Councillor Needle had identified some employment issues and it was agreed that these need to be investigated.

The Parish Council also discussed the need for a programme of gully clearing and street sweeping to be carried out by a private contractor.

There was a discussion about the bottle bank at Kirklands – anecdotal evidence seems to suggest that some residents of neighbouring Leeds City Council use this recycling facility as Leeds do not collect glass in their recycle collections. Councillor Goodith White agreed to contact Leeds City Council to ask about this.

2020/100 Consultation on proposed changes to Manningham Lane

It was agreed to acknowledge receipt. Individual councillors were encouraged to make their own responses.

2020/101 Code of conduct

There was a brief discussion about the Parish Council's code of conduct.

2020/102 Chairman's remarks and correspondence

None.

2020/103 Agenda items for the next meeting

None.

2020/104 Closed session

None.

2020/105 Date of next meeting

The next Parish Council meeting will be held on Thursday 30th July 2020 at 7.00pm.

There was no further business and the meeting closed at 9.05pm