

MENSTON PARISH COUNCIL
PARISH COUNCIL MEETING
Thursday 26th September 2019 at 7.00pm

MINUTES

Present: Councillors Philip Moore (Vice Chairman), Gordon Metcalfe, Jamie Needle, Dale Smith, Goodith White and Jo White

Clerk: Catriona Hanson

2019/171 Introduction and welcome from the Chairman

Councillor Moore welcomed everyone to the meeting.

2019/172 To receive any apologies for absence

Apologies for absence were received and accepted from Councillor Peter Finlay.

2019/173 To receive any disclosures of interest and requests for dispensation

The following disclosures of interest were noted:

Councillor Smith – Trustee of Kirklands (Menston) Trust

Councillor Moore – Menston Action Group

Councillor Goodith White – Menston in Bloom

Councillor Smith asked the Clerk to investigate the time limit for a request for dispensation.

2019/174 Public participation

One member of the public was present at the meeting.

Councillor Smith commented on the update received by email from Alan Elsegood about Leeds Bradford Airport and the Ellar Gardens Village Open Space. It was agreed that the Clerk would approach the YLCA to ask whether the Parish Council has any enforcement powers to compel the residents of Otley Road who had encroached on the Village Open Space to remove the fences they had built.

2019/175 Minutes of the previous meeting

RESOLVED: to accept the minutes of the Parish Council meeting on 29th August 2019 as a true and accurate record.

Proposed: Councillor Moore

2019/176 Updates from the Menston Community Association and Menston in Bloom

Councillor Moore gave an update for Menston Community Association: the latest newsletter has been distributed around the village. The next meeting will be the AGM and Neighbourhood Forum on 3rd October.

Councillor Goodith White gave an update for Menston in Bloom: an appeal for donations of bulbs has been launched. A recent appeal for a volunteer to trim the wildflower meadow in Menston Park has been successful.

2019/177 Kirklands (Menston) Trust

Councillor Smith advised the meeting that Heather Norreys, the Centre Manager for Kirklands will be making a presentation at the Neighbourhood Forum on 3rd October, this will include a financial update.

2019/178 Finance

A salary invoice has been received.

RESOLVED to pay this invoice and any other invoices that need to be paid before the next meeting.

Proposed: Councillor Smith

The Parish Council

RESOLVED to fund a further grant application for £75 from Menston Family and Friends Hub

Proposed: Councillor Moore

The Parish Council also

RESOLVED to accept the tender from Andrew Towler Associates for the Neighbourhood Plan document preparation

Proposed: Councillor Jo White

Seconded: Councillor Goodith White

A grant application to fund towards additional Christmas lights had been received from Menston Community Association and it was agreed to contact the Chairman, Jon Gadd, to ask for more details.

2019/179 Assets of Community Value

Councillor Smith reported that the applications for Menston Arms, Malt Shovel and Land adjacent to Scout Hut on Low Hall Road have now been approved.

Applications for Menston Cricket Club and the land behind Menston Cemetery will be submitted in due course.

2019/180 Fitness Trail

Councillor Jo White advised the meeting that she is still seeking additional financial sponsorship for the fitness equipment and also for a zip wire. It was agreed that it would be helpful to arrange a site meeting with Quentin Mackenzie and Gemma Kelmanson from Menston in Bloom to review the proposed location of the equipment and zip wire and also to raise the matter at the Menston Neighbourhood Forum meeting on 3rd October.

2019/181 Road crossing at Menston Primary School

The petition was not discussed at the Shipley Area Committee meeting on 25th September and after some discussion it was agreed that Councillor Jamie Needle and the Clerk would write to the Chairman of the Area Committee, Councillor David Heseltine, to ask whether the petition would be discussed at the next meeting of the Area Committee and whether funding could be considered for this project and to advise the Area Committee of Menston Primary School's commitment to encouraging children to walk and cycle to school.

2019/182 To appoint a Parish Council Trustee to the Kirklands (Menston) Trust

It was agreed to defer this item until the October meeting.

2019/183 To consider appointing a village caretaker

It was agreed to defer this item until the October meeting.

2019/184 To receive an update about the Climate Action Sheet

It was agreed to defer this item until the October meeting.

2019/185 Car engines idling outside Menston Primary School

Councillor Needle advised the meeting that Bradford Council is currently developing a campaign to discourage car drivers from leaving car engines idling. He offered to liaise with Bradford Council and update the Parish Council.

It was agreed to ask Menston residents to nominate suitable locations for banners asking car drivers not to leave car engines idling.

2019/186 Chairman's remarks and correspondence

None.

2019/187 Agenda items for the next meeting

Agree a date for the website meeting

Meeting dates 2020

MCA grant application for Christmas lights

2019/188 Closed session

None.

2019/189 Updating the Action Points

- **2019/117 – Access to Menston Park from Bingley Road** – a response had been received from Bradford Council stating that the current access point was considered adequate. The Parish Council agreed to ask the contact at Bradford Council to provide a quotation for making an access point adjacent to the pedestrian crossing on Bingley Road and a new pathway to link up with the existing pathways through the park.
- **2019/128 Allotments** - Councillor Goodith White advised the meeting that she is going to approach the housing estate at High Royds to ask if they have any suitable land.
- **2019/128 Website compliance** – the Clerk agreed to contact the various representatives to try and set up a convenient meeting date.
- **2019/110 Bradford Council Local Plan** – Councillor Moore advised the meeting that he had commented on the Local Plan.
- **2019/111 Flooding at Goose Well Fold** – Councillor Metcalfe and the Clerk will draft a letter to Bradford Council about this.

2019/190 Date of next meeting

The next Parish Council meeting will be held on Thursday 31st October 2019 at 7.00pm in Room 17, Kirklands Community Centre.